



**THE HONOURABLE JUSTICE COLLIS J
HIGH COURT GAUTENG DIVISION PRETORIA
HIGH COURT BUILDING, 5TH FLOOR, CHAMBERS 5.8
C/O PAUL KRUGER AND MADIBA STREETS, PRETORIA, 0002
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02nd May 2024

TO: ALL LEGAL PRACTITIONERS

**ADMISSIONS, LAW SOCIETY MATTERS & APPEALS DIRECTIVE: 07th
MAY 2024**

BEFORE HON. COLLIS J AND HON. MATTHYS AJ

1. Kindly take note that admissions and criminal appeals before Hon. Collis J and Hon. Matthys AJ on 07th May 2024 will be held in open court, Court 6E at 10h00.
2. Parties appearing before the Judges on Tuesday, 07th May 2024, should ensure that all documents i.e heads of argument and practice notes are filed on Caselines by no later than close of business on Friday 03rd May 2024
3. Practice notes should set out, amongst others, legal practitioners' contact details (names, email addresses and contact numbers).

4. Parties should ensure compliance with relevant directives pertaining to delivery and uploading of both parties' Heads of Argument.
5. Kindly take further note that uploading of documents on Caselines outside of stipulated times and without condonation will result in the matter being struck off the roll and costs *de bonis propriis* may be ordered against the errant practitioner.
6. Parties should e-mail proposed draft orders and upload same on Caselines in word format. Draft orders should contain a disclaimer, indicating the date of hearing, Judges' names (i.e Collis J and Matthys AJ), manner of hearing (i.e Court 6E) and the name and details of Counsel/Practitioner and those of the instructing attorney.

Trust you find the above in order.

Kind regards

Ms D Thaba
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Madam Justice Collis J
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